



Membership Guidelines

Individuals and organizations operating at the national level are invited to apply for National Coalition membership.

- *Organizational* membership is open to organizations at the national level that advocate for the healthy development of children and youth, with a special interest in preventing child sexual abuse/child exploitation. A senior staff member is to be designated as the National Coalition representative.
- *National Leader* membership is open to individuals advocating at a national level for the prevention of child sexual abuse and/or child exploitation.
- *Affiliate* membership is open to individuals, businesses, and organizations advocating for, the prevention of child sexual abuse and/or child exploitation at the local, state or regional level.

Regardless of membership type, each membership applicant must have a history of actions and activities that demonstrates alignment with the coalition's values, mission and national plan. Each applicant must agree in writing to be actively engaged in the roles and responsibilities of membership.

Benefits of Membership

Organizational and National Leader members are:

- Eligible to serve on committees
- Eligible to serve in leadership roles
- Eligible to vote
- Eligible to discuss and inform policy position statements, policy agenda items, and other relevant issues.
- Eligible to access the National Coalition's vast website information and issue briefs
- Invited to participate in the annual meeting
- Eligible to apply for scholarships to attend the Annual Member Meeting
- Included as a supporter in all petitions and/or other National Coalition statements
- Recipients of a subscription to the National Coalition's eNews
- Listed by their membership designation on the National Coalition website.
- Eligible to use the Prevention Coalition Logo and Hyperlink

Affiliate (non-voting) members are:

- Eligible to serve on committees
- Eligible to access the National Coalition's vast website information and issue briefs
- Invited to attend the annual meeting as non-voting members
- Recipients of a subscription to the National Coalition's eNews

- Listed by their membership designation on the National Coalition website.
- Eligible to use the Prevention Coalition Logo and Hyperlink

Responsibilities of Members

All members are expected to uphold the responsibilities of membership and contribute time and energy to the National Coalition and the National Plan. All members are to be familiar with and support the National Coalition and specifically support the work of the National Coalition.

- Be an **active** and supportive part of the collective voice to prevent child sexual abuse and/or child exploitation
- Participate in surveys and evaluations requested by Prevention Coalition leadership.
- Are encouraged to serve on a committee.
- Inform the Prevention Coalition of pertinent child sexual abuse and exploitation prevention-related activity.
- Provide your key organizational representatives with pertinent updates regarding Prevention Coalition activity.
- Support and distribute key Prevention Coalition publications.
- Share significant prevention programming as well as legislative and policy developments pertinent to the Prevention Coalition.
- When appropriate, providing information about your membership in the Prevention Coalition to federal and state leaders and others influencing the field of child sexual abuse and exploitation prevention.

Membership Dues

Dues will be established so as to recognize the time and funds expended by an organization to meet their roles and responsibilities as a National Coalition member, while also helping to support the educational and administration functions of the coalition, including, but not limited to:

- Coalition meeting expenses
- Operating costs of the website
- Scholarship for members to attend the annual Coalition meeting
- Development and design of materials for distribution

Annual Dues are to be paid by January 1st of each year –

- Organizational membership: \$250
- National Leaders membership: \$125
- Affiliate membership: \$75

National organizations which manage a chapter, affiliate or local network of sites shall pay an annual organizational fee, while its sites shall be assessed an annual affiliate membership fee.



Basic Coalition Leadership Structure

Term of Office

January 1 – December 31

President

The Vice President automatically becomes the President and serves a one-year term. If the President needs to step down for any reason, the Vice President will serve as the President.

Vice President

Steering Committee members are eligible to be nominated by any member of the Steering Committee (including self) for Vice President for the next year. The names of interested, qualified candidates are submitted to the President by September 1. The election takes place each year no later than October 1. The entire Coalition elects a Vice President for a one-year term. If the Vice President needs to step down for any reason, a special election will be held.

Immediate Past President

The President automatically becomes the Immediate Past President and serves a one-year term.

Treasurer

Voting Coalition members are eligible to be nominated by any voting member of the Coalition for Treasurer to serve a 2-year term. The names of interested, qualified candidates are submitted to the President by September 1. The election takes place every 2-years no later than October 1. The Steering Committee will vote to elect a Treasurer. If the Treasurer needs to step down for any reason, a special election will be held.

Committee Chair(s)

Voting Coalition members are eligible to be selected by the President and Vice President, in consultation with the current Committee Chair(s), to serve as Committee Chair(s) for a minimum one-year term.

At-Large Members

Up to five voting Coalition members are eligible to serve as at-large members of the Steering Committee to serve a 1-year term. Interested, qualified candidates may submit their names to the President by September 1 for a vote by the Steering Committee.

Executive Committee

The Executive Committee consists of

- President
- Vice President
- Immediate Past President
- Treasurer

Steering Committee

The Steering Committee consists of

- Executive Committee
- Chair(s) for each Committee
- Up to 5 At-Large Representatives

Steering Committee Members will

- Attend Coalition meetings in person or electronically
- Serve on at least one working committee
- Be the decision-making body of the Coalition



Voting Process

Voting Members

Voting members are National Organizations and National Leaders in good standing. Each National Organization must declare its designated voting member.

Decision-Making Body

The Steering Committee is the decision-making body of the Prevention Coalition. Committees will make recommendations for vote by the Steering Committee. Steering Committee members voting may abstain from a vote and must disclose any conflict of interest information prior to a vote.

Majority or Quorum

A simple majority (51%) will be sought on all Steering Committee votes.* In order to achieve quorum to have a Steering Committee vote, a simple majority of members must be in attendance either by phone or in person. For electronic votes, all SC members will receive the survey to vote. The same rules apply.

Executive Committee Authority

The Executive Committee is authorized to put a recommendation to vote by the Steering Committee. The President is authorized to act independently of, when necessary, and in conjunction with the Steering Committee. When the Steering Committee is unable to vote in emergency situations, the Executive Committee is authorized to move forward with a vote.

Full Coalition Vote

The election of the Vice President is a full-Coalition body vote.

*With 11 members of Steering Committee, then at least 6 votes are needed in order to pass a recommendation or to constitute a quorum.